

**Panorama Community School District  
School Board Meeting**

**Date:** 11/11/2019  
**Time:** 6:30 p.m.  
**Location:** Panorama District Board Room

**Regular Meeting:**

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The Panorama Community School District Board of Education met for a Regular meeting on November 11th, 2019 in the district board room located at the middle/high school. The meeting was called to order by Bryce Wilke, President, at 6:30 p.m.

**Attendees**

**Board Members Present:**

Lila Lutz, Deborah Westergaard, Deb Douglass, Cale Kastner and Bryce Wilke were present.

**Administrators Present:**

Shawn Holloway (Superintendent), Thad Stanley (MS/HS Principal), Liz Ratcliff (Elementary Principal), Vanessa Phillips (School Board Secretary) & Symantha Crawford (Business Manager) were present.

**Others:** Gordon Castile, Rachel Downing, Damon Crandall, McKinsey Druivenga, Molly Simmons, Claire Woodworth, Renea Follmuth, Tim Lazenby, Kyler Kudart, Steven Hameister, Hailey Meacham, Reagan Gibson

**Agenda**

Changes to Agenda (if any): none

D. Douglass motioned to approve the agenda posted

D. Westergaard seconded

Motion carried unanimously

**Good News**

-Ruby Hummel, Shekynah Haworth and Lauren Soll all auditioned for All-State Band in Atlantic, Iowa on October 26<sup>th</sup>. Ruby Hummel was selected to All-State Band.

-Congratulations to Ella Waddle, Olivia Steffen and Payton Beckman on qualifying for the state cross country meet. Ella places 5th with a new school record time of 19:11 and was the first non-senior. Olivia ran her life time best of 20:50.4 to place 39th. Payton ran her best time on the state meet course of 21:51.

-In the spring, Mrs. Mesch's English 7 students wrote letters and grants for school improvement project ideas (and turned some into videos). A lot of the students chose to focus on increasing technology with a specific goal of getting iPads in my classroom to help with future projects. I incorporated their letters into my own grant request for 2 new iPads through Donorschoose.org and was notified on November 5th that all of the funding was met. Here is all the information I have about the donors, including messages from them:

**An anonymous donor** matched this donation

**Howard** from Jamaica, IA gave

It's easy to make a difference in the world. You just have to care... and then act! Enjoy the iPads and the world you make!

Great teachers like you truly change the lives of their students. I hope this donation helps you get a bit closer to getting the tech items your classroom needs! Spread the word about your project—you're doing incredible work, and I know more people would love to be a part of it.

-Middle School Student Council and 2 students from Mrs. Mesch's Panther Ready class raised \$482.58 for the American Red Cross to benefit victims of Hurricane Dorian through our candy corn guessing game, contest at the elementary, and Halloween candy grams!

-Fifth Grade had the opportunity to sing at the Iowa Wild Hockey game today! Special thanks to Booster Club for covering admission into the game!



- Panorama Dance Team brought home their 7th State Solo Champion on November 2nd with Chloe Webster earning the title in Class IV. Jordan Douglass captured 2nd place. And all dancers earned a Division 1 Rating including Abbi Brown and Carlyne Carstens.
- Congratulations to the Football Team making it to State Playoffs.

### **Consent Items**

- C. Kastner motioned to approve the consent items as presented.
- L. Lutz seconded
- Motion carried unanimously

Consent items included the minutes of the October 14th, 2019 Regular Board Meeting, Bills, Visa Report, Financial Reports, Bank Reconciliations, "1" Open Enrollment Out, Resignations and Contract Recommendations.

### **2019-2020 School Year (Contract Recommendations)**

- Larry Ballard - Regular Route Driver \$100.65 per day

### **2019-2020 School Year (Resignations)**

- Patricia Simpson – Full Time Cook

### **Reports**

#### **Liz Ratcliff, Elementary Principal:**

- School Security – Ongoing effort to better the security of students. All Elementary interior doors now lock from inside the classroom rather than outside. Fobs and buzz in system on exterior doors, interior kindergarten doors are locked at all times and a continued police presence around school in morning and throughout day. Angie Clouser, along with the District Safety Team are updating the Safety Procedures/Binder to be approved through the State Agency.
- Kyler Kudart – discussed professional development occurring with the Love & Logic program. Getting an understanding from teachers on where to focus to maximize results in the classroom.

#### **Thad Stanley, MS/HS Principal:**

- School Security – MS/HS is also continuing to make improvements in school security. Sign in/out sheets in each classroom to keep track where students are located, backpacks not allowed to be carried around throughout the day without a doctor's note, students not allowed to go to car during school day without an administrator walking them, continued police presence including eating lunch with students and staff occasionally. Demonstration and overview of camera system in place.
- Steven Hameister – presented on MS/HS professional development POP (Peer Observation Partnership). Focusing on teacher-student interactions and demonstrating caring and respect for one another. Kindness, positive relationships and interdependence characterize the classroom.
- FFA - Students presented about the experience of National Convention and how it is the highlight of every FFA Members year. National Convention allows students to learn about different agriculture from other states. This year 13 students were able to attend. FFA will provide meals for 10 days of winter break for as many families as the \$1,500 budget allows. Students will work with the FCS Teacher Ashley Smith again this year to meal plan. WLC – Washington Leadership Conference attended this year by Hailey Meacham and Claire Woodworth proved to be an engaging eye opening opportunity for them.

**Shawn Holloway, Superintendent:**

- Critical Incident Protocol – Mr. Holloway is working with Ann Appleseth and the SIAC committee to get a solid protocol for critical incidents in place. This includes the administrative process and communication processes for potential scenarios.
- FY20 Budgeting – Director level budgets set and shared for FY20. Director budgets remained the same for FY20 with the exception of Transportation now incorporates Grounds making an increase of \$7,500.
- Forecast5 Yearly Model and Assumptions (First Day Headcount) – board members were given handouts of the Forecast5 Model and Assumptions to review. First day of school enrollment data was shared.
- Panorama ACT Results – Mr. Holloway shared the 2019 ACT report with the board.

**Discussion/Information Topics**

- A. Upcoming Dates:
  1. Early Out – November 13<sup>th</sup> and 14<sup>th</sup> @ 1:30 p.m.
  2. Elementary P/T Conferences – November 13<sup>th</sup> and 14<sup>th</sup> 3-7:30 p.m.
  3. No School, District PD – November 15<sup>th</sup>
  4. HS Fall Musical – November 15<sup>th</sup> thru 17<sup>th</sup>
  5. IASB National Convention – November 20<sup>th</sup> & 21<sup>st</sup>
  6. Elementary Music Concert – November 21<sup>st</sup> @ 7:00 p.m.
  7. No School, Fall Break – November 27<sup>th</sup> thru 29<sup>th</sup>
  8. Early Out – December 4<sup>th</sup> @ 1:30 p.m.
  9. Secondary P/T Conferences – December 4<sup>th</sup> 3-7:30 p.m.
  10. Regular School Board Meeting – December 9<sup>th</sup> @ 6:30 p.m.
- B. School Board Election Preliminary Results and Final Canvass Date - Organizational meeting December 9, 2019.
- C. Voluntary Retirement Incentive Program – Board would like to pursue feedback from employees eligible with an option of an HRA vs stipend pay out. Will be a discussion item again in December.
- D. 2019 Audit Report Update – Exit interview is being reviewed and draft should be available in January.

**Action Items**

**A. Europe Trip**

- D. Douglass motioned to approve the Europe trip as presented.
- D. Westergaard seconded
- Motion carried unanimously

**B. SBRC Application for Open Enrollment Out**

- D. Westergaard motioned to approve the SBRC Application for Open Enrollment Out as presented in the amount of \$108,449.60.
- D. Douglass seconded
- Motion carried unanimously

**C. HVAC Repair for Wrestling Room:**

- D. Douglass motioned to approve the HVAC Repair in wrestling room as presented
- L. Lutz seconded
- Motion carried unanimously

**D. Athletic Field Scoreboard:**

- D. Douglass motioned to approve the purchase of the athletic field scoreboard as presented.
- D. Westergaard seconded
- Motion carried unanimously

**Adjournment**

Regular Meeting adjourned 7:50 p.m. The next regular board meeting is set for December 9th, 2019 at 6:30 p.m.

Vanessa Phillips,  
Board Secretary

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Board President

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Board Secretary

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Date

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Date